



Fall Festival on the Minneapolis Riverfront
Main Street at St. Anthony Main

Food Vendor Package

Friday, September 10, 2010 - 4 pm to 10 pm
Saturday, September 11, 2010 - 11 am to 10 pm
Sunday, September 12, 2010 - Noon to 6 pm

Your package would include the following benefits:

One 10 x 10 food vending booth space. Large spaces may be available upon request.

➤ Online logo listing on minneapolisoktoberfest.com from contract date - Dec. 2010

- *Mpls Riverfront Arts and Events* will provide the electrical power needs for your food vending and trash collection. **ONE SINGLE-PHASE LINE** dropped at their booth. **Any additional electrical drops may be an additional fee, depending on extent of request.** If you need additional drops, you will be responsible for providing the extension cords (100' 10 gauge extension cords). If you do not have a service disconnect and ground fault interrupter circuits in your booth area they will be provided by event for an additional \$25 charge.
- **ICE:** We provide an on-site ice trailer before and during the event. **There is a \$10 usage fee to access our ice supply.** This helps cover the cost of the trailer and delivery fees to the ice company. Ice money is collected from vendors each night at 8 pm. Approximate cost will be \$4.75 per bag.

Optional Tent Rental Package

If you need to rent tents there is an additional \$300 per 10 x 10 tent rental cost. This includes the set-up and tear-down of the tent, one 8 foot table and two chairs per tent.

Ticketing

We use the standard food tickets.

- We will be selling **tickets for \$1 each**
- Ticket sales will stop 15 min before closing each day.
- All tickets redeemed to vendors at \$0.80 per ticket (\$0.20 goes to event). We deduct sales tax from the gross of your sales prior to your payment.
- All food and beverage must be sold using tickets only - NO CASH

Settlement

- Rick Olsen, BOSS, Inc. will manage the ticketing.
- You may cash in your food tickets each night beginning at no earlier than 30 mins before closing. Order will be first-come, first-served.

- Tickets should be collect by your staff in a box or other closed container (5 gallon bucket w/slotted lid works best)
- Keep all tickets dry and clean - damaged or altered tickets will not be accepted.
- Tickets will be weighed.

Last year this event drew approx. 7,000 people.

Food Vendor fees

1.) Multiple Item Food Vendor fee: \$500* plus 20% of gross sales
(Meats, Side Dishes)

OR

2.) Snack: \$300* plus 20% of gross sales
(Nuts, Coffee, Popcorn, Deserts, Pretzels, etc)

*Add \$150 to sell bottles/cans of soda or water

Limited space is available on a first come, first serve basis.

Please submit by **Aug. 2, 2010**. Early applications receive priority. Submit your application as early as possible.

1. Application
2. Check for booth fee.

If you are selected as a vendor, you will be notified by email or mail no later than **August 9**. If you accept our invitation, the following will due in our offices by **August 16**.

1. A copy of your insurance listing the Mpls Riverfront Arts and Events Committee, Inc. as additional insured
2. Food permit information. If you do not have a season food permit, you can download the Short-Term Food Permit application at <http://www.ci.minneapolis.mn.us/environmental-health/>. Send this application along with the **\$84 fee payable to Minneapolis Finance Dept.** to us. We will submit this application to the city for you.

If you have to cancel your commitment to us, we will keep a \$100 cancellation fee and return the remainder of your fee. After Sept. 1st there is no refund of your fee.

Make check payable to: Minneapolis Riverfront Arts & Events Committee, Inc.
Mail check and application to: Stone Arch Festival of the Arts, 219 Main St. SE Suite. 304,
Minneapolis, MN 55414

THANK YOU AND PLEASE FEEL FREE TO CALL WITH QUESTIONS

Steve Madson
612-341-4110 or madson@sropro.com

Sara Collins
763-438-9978 or mplsriverfront@msn.com

OKTOBERBEST FOOD VENDOR APPLICATION

BUSINESS NAME: _____

PHONE NUMBERS: _____ Cell: _____ Email: _____

ADDRESS _____

- **PREVIOUS EVENT EXPERIENCE.**

- **EXACT DIMENTIONS OF VEHICLE/TENTS.** List extra space needed for storage such as gas tanks, storage etc. If you have refrigeration/equipment trucks that need to be close to booth area please give approximate size. All other food vendor vehicles will be parked in adjacent parking areas.

PROPANE TANKS: Please list number of tanks, size and what it will be used to cook. Each vendor using LP tanks must apply with the Mpls Fire Prevention Bureau (612-673-3288) for a permit.

- **ELECTRICAL REQUIREMENTS:** Please describe your electrical needs thoroughly. **YOU WILL ONLY BE PROVIDED WITH THE POWER YOU LIST HERE.** This includes trucks, freezers and coolers. There will be an electrical inspection by state inspectors as per Minnesota State Electrical Codes.

ELECTRICAL DROP

#1	110 VOLTS	1 PHASE	20 AMPS	FREE
(List additional needs here)				
#2	_____ VOLTS	_____ PHASE	_____ AMPS	fee tba
#3	_____ VOLTS	_____ PHASE	_____ AMPS	fee tba

Additional notes:

SIGNATURE LINE

Signature below indicates that I and my staff and co-workers will comply with all MN Health requirements, MPLS Health Dept. requirements. I will hold harmless Oktoberfest on the Mpls Riverfront and MPLS Riverfront Arts & Events Committee, Inc. and all its employees, staff and persons associated with the event from any liability for personal injury or loss to vehicle or equipment damage that I or my staff may incur prior to, during and after this event. My staff and I will comply with all festival rules and requirements.

Signature: _____

Date: _____

Return this page with application

OKTOBERBEST FOOD VENDOR APPLICATION

Menu and Fees

Please list the items you want to sell and their prices. Attach a separate page if necessary.

Menu item:	Selling price
<i>Sample:</i>	
1.) Hot dog	\$3
(List items here)	
1.	
2.	
3.	
4.	
5.	
6.	

Mark your category, check the applicable fees and return with the previous page.

▪ **Multiple Food items** (examples: meat, sandwiches, grilled items, side dishes)

- \$500 booth fee
- \$150 soda and water sales

_____ Total fee

▪ **Snack food items** (examples: coffee, deserts, popcorn, kettle corn, cookies, dried fruit/nuts)

- \$300 booth fee
- \$150 soda and water sales

_____ Total fee

Return this page with application